

Total No. of Printed Pages – 2

SS/PBN-2/NA/8-16

2 0 1 6

(August)

INTRODUCTION TO NURSING ADMINISTRATION

Full Marks : 75

Time : 3 hours

*The figures in the margin indicate full marks
for the questions*

Answer any four from Q. No. 1 to 5 and Q. No. 6 is compulsory

1. (a) What are the elements of administration? 5
(b) Discuss the principles of administration. 10
2. How will you as a head nurse prevent infections in Intensive Care Unit? Write about legal implication in recording and reporting. 10+5=15
3. Explain the role of Nurse Manager in material management. Write the importance of material management. 10+5=15
4. (a) What are the qualities of nursing supervisor? 5
(b) Discuss about different leadership style. 10

(Turn Over)

(2)

5. (a) Discuss about staff recruitment process. 5
(b) Write job description of ward in-charge. 10
6. Write short notes on (Any three) 5 × 3 = 15
(a) Nursing audit
(b) Types of budget
(c) Methods of patient assignment
(d) Group dynamic
(e) Methods of performance appraisal.

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